

Important Notice Concerning the Release of Your Customer Information

Periodically, Columbia Gas of Virginia provides qualified third parties with customer lists that include account information, such as your name, service address, billing address, account number, meter reading cycle, rate class and natural gas consumption data.

If you would like your account information withheld from future customer lists, you must notify us if you have not already done so. Complete the form on the back of this insert and return it with your bill payment or call 1-800-543-8911 to speak with a customer service representative. You can choose to have all data withheld or just your billing history. If we don't hear from you, we will include your account information on future lists.

If you submitted a removal request in the past, no further action may be required. Your account information will be withheld unless you notify us otherwise. You may also use the form on the reverse side to remove the exclusion and re-enter your name on the customer lists. ***Check the messages in the Billing and Payment Notes section of your bill this month to confirm whether your account is currently coded to omit your information from future lists.***



I do not wish to have my account information included on customer lists that might be provided to third parties.

(Note: No action is required if you submitted a removal request in the past and wish to be removed permanently.)



Please remove the exclusion from my account and include my account information on future third party lists.

Name

Service Address

City, State, and Zip Code

Telephone Number

Email

Account Number

15 digits