

IMPORTANT: Carefully read both sides of application before submitting. It is the applicant's responsibility to complete the application and submit the required supporting documentation. This application is for existing buildings, where measures are installed prior to requesting a rebate. Customers must be on the following rate schedules to qualify: SGS1, SGS2, SGST1, SGST2 or EDS. The application must be signed by the customer holding the Columbia Gas of Virginia account. Rebates will not be paid for ineligible or incomplete applications. All purchases and installations must be made by 12/31/18. **Rebate forms must be received within 120 days of purchase and installation, or by 1/31/2019, whichever is sooner.**

PROPERTY INFORMATION

Business Name _____

Account Contact First Name _____ **Last Name** _____

Account Number* _____ - _____ - _____

Meter Number* _____

*Columbia Gas of Virginia must have your account number or meter number to process this application. The numbers can be found on your gas bill.

QUALIFYING MEASURES

Insulation measures are eligible only if facility has primary natural gas heating. Existing insulation R0-R19; final insulation level greater than or equal to R-38. For Multi-Family (MF) properties, individual housing units should be listed separately. If additional rows are needed please use additional application forms as needed.

Measure	Rebate Amount	Existing R-Value of Insulation	Added R-Value of Insulation	Installation Date	Unit/Apt# (for MF properties only)	Installed Amount (square feet)	Installed Cost	Estimated Rebate Amount	Incentive Cap (per unit or facility)
Attic Insulation	\$0.13 / sq. ft.								\$125
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TOTAL ESTIMATED REBATE AMOUNT (no guarantee of actual rebate)								\$	

Required Supporting Documentation (Rebate will not be processed without these items.)

Include the following supporting documents in your application package:

- W-9 Tax Form
- General Application
- Paid sales receipt or invoice that clearly details the following:
 - Retailer/Contractor name, address and phone number
 - Purchase date and install date (if different)
 - Itemized detail of cost and description
- Before and after photos of installed attic and floor insulation measures. Photos MUST include:
 - A measuring tape/ruler inserted to the bottom of the existing insulation showing total insulation depth in inches.
 - Clear and legible numbers on measuring tape/ruler
- If it is not possible to access the area where insulation is being installed, other photo(s) of work being completed must be provided.

ACCEPTANCE OF TERMS & CONDITIONS

I hereby certify that all information is accurate, including claims of customer and equipment information. I have read all terms and conditions on Page 3 of this application and acknowledge that Columbia Gas of Virginia may verify all information provided.

Customer Signature: _____ **Date:** _____

DETERMINE THE R-VALUE OF YOUR ATTIC INSULATION

To calculate your attic insulation rebate amount, please take a moment to review the following steps to get the most accurate estimated rebate.

Items you will need:

- Ruler or Measuring Tape
- Pen or Pencil
- Calculator

Step One: Identifying the type of insulation that is in your attic.

The most common types of attic insulation are Fiberglass, Cellulose, and Vermiculite. Listed below is a brief description of each.

Fiberglass



Description: Made from very fine strands of glass held together in a thick mat.

Color(s): Can be a mixture of Yellow, Pink, and/ or White.

Texture: Similar to wool, thick, fluffy.

Cellulose



Description: Made from recycled news-print and other paper sources.

Color(s): Gray

Texture: Shredded dusty newspaper

Vermiculite



Description: Naturally occurring mineral, light-weight, odorless.

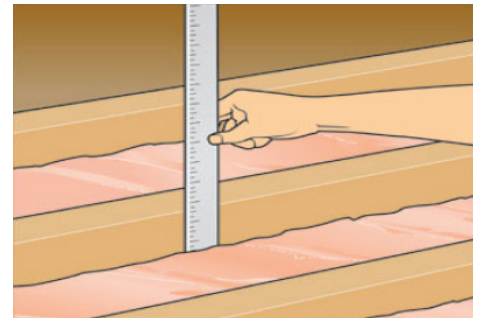
Color(s): Light-brown, gold

Texture: Pebble-like

Step Two: Determining how many inches of insulation are in your attic.

Now that you have determined the type of insulation you have in your attic, follow these steps to determine how many inches of insulation there are.

1. Using the measuring tape or ruler, push the end to the bottom of the existing insulation as shown in the image to the right.
2. At eye level, note the lowest exposed number on the measuring tape or ruler.
3. This number is the number of inches that are in your attic.
4. Take photo of existing insulation.



Step Three: Determining efficiency level of your attic insulation.

After you have identified the type of insulation you have and how many inches there are, you are ready to calculate the efficiency level of your insulation. This is commonly known as the R-Value. Each different type of insulation carries a different efficiency level. To determine your insulation efficiency level, follow these instructions.

Match up the type of insulation that you have identified in your attic with the appropriate chart below.

Fiberglass Insulation	
Inches of Insulation	R-Value
1	2.5
2	5
3	7.5
4	10
5	12.5
6	15
7	17.5
8	20

Cellulose Insulation	
Inches of Insulation	R-Value
1	3.5
2	7
3	10.5
4	14
5	17.5
6	21
7	24.5
8	28

Vermiculite Insulation	
Inches of Insulation	R-Value
1	3
2	6
3	9
4	12
5	15
6	18
7	21
8	24

APPLICATION INSTRUCTIONS

Include the following supporting documents in your application package:

- W-9 Tax Form
- General Application
- Paid sales receipt or invoice that clearly details ALL of the following:
 - Retailer/Contractor name, address and phone number
 - Purchase date and install date
 - Itemized detail of cost, square footage of insulation installed, and R-value
- Copy of your most recent Columbia Gas of Virginia bill - preferred but not required
- Before and after photos of the installed attic insulation measure. Photos MUST include:
 - A measuring tape/ruler inserted to the bottom of the existing insulation showing total insulation depth in inches.
 - Clear and legible numbers on measuring tape/ruler
- If it is not possible to access the area where insulation is being installed, other photo(s) of work being completed must be provided.

Please send the completed application package to:

Columbia Gas of Virginia
WarmWise Rebates
916D West Atlantic Street #351
Emporia, VA 23847

TERMS AND CONDITIONS

I hereby certify that all information is accurate, including claims of customer and equipment information and that any existing equipment replaced was properly disposed.

Rebate Availability

The Columbia Gas of Virginia Business Savings Program has been approved by the Virginia State Corporation Commission and may be subject to changes at any time. All efficiency measures must be new, must be purchased and installed prior to submitting a rebate application, and must have been purchased and installed on or after January 1, 2018. Applications must include all information requested or the rebate may be delayed or denied. All purchases and installations must be made by 12/31/2018. **Rebate forms must be received within 120 days of purchase and installation, or by 1/31/2019, whichever is sooner.** Funds are limited. Customer acknowledges that applications not submitted in a timely manner may be subject to denial if funds run out. Please check www.WarmWiseVA.com for program updates.

Rebate Qualifications

Qualifying measures and services may be found online at <http://www.WarmWiseVA.com> or by calling 1-877-623-5065. Efficiency measures must be installed in buildings within Columbia Gas of Virginia's service area. Applicants who receive a rebate greater than authorized, whether through fraudulent application or through a processing mistake, agree to refund the money back to Columbia Gas of Virginia. Applicants cannot apply for a rebate on the same measure from both Columbia Gas of Virginia and another natural gas rebate program. Columbia Gas of Virginia maintains a list of Trade Allies which can be found at <http://www.WarmWiseVA.com> or by calling 1-877-623-5065. Applicants must make reasonable attempts to ensure the old equipment is properly recycled.

Applications Details

All rebate checks will be sent to the mailing address listed on the customer's Columbia Gas of Virginia account and in the customer's name. Columbia Gas of Virginia issues rebates in the form of checks, not utility bill credits. Columbia Gas of Virginia is not responsible if your retailer or contractor provides inaccurate information about the amount and/or conditions of the actual rebate and Columbia Gas of Virginia will not pay rebates for efficiency measures that are mislabeled or misrepresented by dealers regarding rebate qualifications. Applications are subject to verification by Columbia Gas of Virginia. If your application is selected for verification, it will not be processed until the verification process is satisfactorily completed. The customer hereby transfers to Columbia Gas of Virginia all "Environmental Attributes" attributable to the Qualifying Measure or its operation. "Environmental Attributes" means those aspects, claims, characteristics and benefits of avoided energy use associated with the Measure(s). Environmental Attributes include all environmental benefits, avoided emission characteristics, credits, allowances, reductions, offsets, and benefits associated with the savings of energy and the reduction of generation from non-renewable energy resources, including any avoided emissions of carbon dioxide, methane, and any other greenhouse gases, but do not include any tax benefits or credits associated with the Measure.

Rebate Limitations and Limitation of Damages

Payment of the rebate by Columbia Gas of Virginia does not warrant the performance of the qualifying/installed efficiency measures and does not warrant that the qualifying/installed efficiency measures will deliver any specified amount of energy or cost savings. The customer shall independently evaluate any information related to the qualifying equipment. Neither Columbia Gas of Virginia, its parent company, affiliates, subsidiaries, officers, employees, nor its contractors make any warranty, expressed or implied, or assume any legal liability or responsibility for the accuracy, completeness or usefulness of any information, estimated savings, benefits, products or process disclosed, or represent that its use would not infringe on privately-owned rights. Reference to any specific commercial project, processes, or service by trade name, trademark, manufacturer, or otherwise does not necessarily constitute or imply its endorsement, recommendation, or favoring by Columbia Gas of Virginia, its parent company, affiliates, subsidiaries, officers, employees, or its contractors.

Please allow approximately 6-8 weeks from receipt of completed application for your rebate check to arrive. Applications received that are missing information may be delayed or subject to rejection.

Required Supporting Documentation (Rebate will not be processed without these items.)

Include the following supporting documents in your application package:

- W-9 Tax Form
- General Application
- Paid sales receipt or invoice that clearly details the following:
 - Retailer/Contractor name, address and phone number
 - Purchase date and install date (if different)
 - Itemized detail of cost, square footage of insulation installed, and R-value
- Before and after photos of the installed attic and floor insulation measure. Photos MUST include:
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